

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS
Tel: 01280 814483 Email: maidsmoretonclerk@gmail.com
www.maids-moreton.co.uk

MINUTES of the meeting of the parish council held on Wednesday 19th May 2021 At Maids Moreton Playing Fields.

Present: Cllr M Byrne, Cllr P Hardcastle, Cllr C Cumming, Cllr A Mohandas (PART), Cllr F Powell, Cllr K McClintock
Apologies: Cllr W Whyte, Cllr A Osibogun, Cllr G Maw
Clerk: Jacky Dale-Evans **Members of the Public:** 0

61/21 **Nomination and Acceptance of Chairman** – PH nominated MB, CC seconded the nomination. Unanimous vote to elect MB to the position of Chairman to MMPC.

62/21 **Nomination and Acceptance of Vice Chairman** – MB nominated PH, CC seconded the nomination. Unanimous vote to elect PH to the position of Vice Chairman to MMPC.

63/21 **To receive apologies for absence and welcome.** Apologies from GW, WW & AO

64/21 **Public Open Forum 1:** Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting. **None.**

65/21 **Members' Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.

a) PH has already declared a non-pecuniary interest in planning application 20/03942/APP.

66/21 **Approval of minutes:** To agree the minutes from the Parish Council Meetings held on Zoom on 3rd March 2021 and 29th March 2021. **Unanimously agreed.**

67/21 **Correspondence requiring a decision to be made.** JDE reminded all that the candidates expenses form needs to be completed for the election.

68/21 **Clerks Report** – See attached report. MB thanked the clerk for the report.

69/21 **Annual Governance & accountability Return 2020/21 – all documents attached via separate email.**

a) Members to consider the findings of the Internal Audit review.

All acknowledged receipt of the internal audit review documents and noted the contents. Councillors thanked the clerk for her work and on an exemplary internal audit.

b) Members to consider & approve Section 1 - Annual Governance Statements 2020/21.

All acknowledged each statement as being true and approved the resolution that "The accounting statements that form part 2 of the Annual Return for the year ended 31st March 2021 be approved".

c) Members to agree the Bank reconciliation for 31 March 2021.

Unanimously approved.

d) Members to agree the explanation of variances for 2020/21.

Unanimously approved.

e) To consider & approve Section 2 -Annual Accounting Statements 2020/21

The clerk explained the need for the restatement of figures from 2019/21 due to the guidance change in the Practitioners Guide for 2020/21. Unanimously approved.

f) Members to ensure that the Accounting Statements are signed and dated by the Chairman of the meeting. Duly signed by the Chairman MB.

Approved by:

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- g) Members to agree the dates of the period for the Exercise of Public Rights.
The dates were unanimously agreed for 14th June 2021 to 23rd July 2021.

70/21 **Policy Review** – to review or adopt the following policy documents:

- a) Code of Conduct – Reviewed and readopted.
- b) Asset Register – Reviewed and readopted. KM asked if the amounts in the asset register should be amended to reflect the current value of the asset, rather than the “purchase” or “historical” amount. **JDE to investigate.**
- c) Risk Assessment – Review to include Covid 19 Business Continuity Plan and Risk Assessment for Playing Fields – Reviewed and readopted.
- d) Standing Orders – Reviewed and readopted. KW asked if the figures in S18f and S18g needed to be updated. **JDE to investigate.**
- e) Finance and Internal Control – Adopted.

71/21 **The introduction of a Finance and Strategy Committee** – It is good practice to have a Finance and Strategy Committee which meets 4 times a year to ensure compliance and progression within Financial and Strategic matters. To agree the creation of a Finance and Strategy Committee. Agreed.

72/21 **Election or confirmation of continuation of roles into the following groups and working parties:**

- a) Finance and Strategy Committee - KW, MB, GM, FP
- b) Neighbourhood Plan Working Party - PH, CC, GM, MB, AM, 2 MOP
- c) Playing Field Working Party - GM, FP, MB, KM
- d) Playground Working Party - FP, GM, MB, AM
- e) Community Board Meetings - MB, PH, JDE

73/21 **To agree dates for meetings during 2021/22 – see attached proposed list** – agreed. APM agreed for 27th April 2022. **JDE to book village hall.**

74/21 **Planning – New**

- a) Report from PH on planning in the village, to include updates on outstanding applications.

Application Number	Details	Progress
20/03942/APP Land Rear Of 3 The Pightle Maids Moreton Buckinghamshire MK18 1QP Erection of 2 dwellings (amendment to approval 18/02821/APP)	Refused 21/03/21 PH has a declared pecuniary interest in the application.	Appeal lodged 04/21 19/5 CC has drafted a response and will email this round to all councillors for their comments. Once agreed JDE to forward these comments to the planning inspector.
21/01338/ALB Scotts Farm House Towcester Road Maids Moreton Buckinghamshire MK18 1RD Repair and paint building exterior. Minor repairs required to areas of stone, brick and plaster. Paint to be applied to same areas and a stain to wooden beams.	New	19/5 Unanimously agreed to support this application. PH has circulated his suggested response which was approved by all.

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- 75/21 **Delegation of Powers to the Proper Officer – to be reviewed on 28th June 2021** – a discussion took place regarding options available for meetings before June 21st and all agreed that a delegation of power to the clerk would enable the council to perform it's legal duty until such time as we can hold face to face meetings at the village hall. **Delegation of Powers to the Proper Officer adopted by unanimous vote.** To be reviewed on 28th June 2021 after the Government review on 21st June 2021.
- 76/21 **Councillors Open Forum:** Councillors to bring items forward for the next agenda.
- a) **AM has been on a training course about engaging the youth of the village.** To be on July agenda.
 - b) **MB requested a discussion on how to stop youths climbing of the roof of the cricket pavilion.** To be on July agenda.
 - c) **CC suggested a village event take place in the summer.** A short discussion took place. To be on the July agenda.
- 77/21 **Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting. **None.**
- 78/21 **Date, time and venue of the next meeting:** The next meeting will be held on 7th July 2021 at 7.30pm at Maids Moreton Village Hall or via Zoom if regulations allow.

Jacky Dale-Evans

Clerk to Maids Moreton Parish Council

Members of the public: if you would like to see any of the attachments please visit www.maidsmoretonc.co.uk/meetings or contact the clerk at maidsmoretonclerk@gmail.com.